

Project Management Experience

I have over 9 years of Project/ Program Management experience across for-profit, non-profit, and government sectors. This work has given me exposure to:

Project/ Program Design and Launch including...:

- Problem analysis and opportunity assessment
- Stakeholder interviews and strategy development
- Partner vetting
- Recruiting, hiring, and on-boarding staff
- Developing timelines and budgets
- Synthesizing available data, providing clear recommendations with concise rationale

Day-to-Day Project/ Program Oversight including...:

- Communicating project/ program goals and objectives
- Prioritizing tasks and activities, making adjustments as required
- Managing teams, both remotely and in person
- Monitoring and adjusting budgets and timelines
- Troubleshooting challenges, collaborating on the development of solutions
- Reporting project progress through written and verbal presentations

Project/ Program Evaluation including...:

- Identifying appropriate evaluation methodologies, given stated goals
- Recruiting, vetting, and training partner organizations and/or survey team members
- Developing survey questions and interview prompts
- Conducting field-based data collection
- Utilizing appropriate platforms for data entry and analysis, including ATLAS ti, Survey Monkey, and Survey Gizmo
- Presenting synthesized data through written reports and recommendations, including Return on Investment (ROI) Analysis
- Formulating lessons learned and recommendations for future investment
- Storytelling for stakeholder engagement

Additionally, my Project/ Program Management background includes organizations based both in the US and abroad, with experience in Africa, Asia, and the Middle East. I specialize in leading diverse teams and exercise strong cross-cultural competency and organizational skills. I'm drawn to initiatives that prioritize collaboration and that encourage creative problem solving in order to get results.

Let's discuss how we can work together.

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